



U.S. Army Child, Youth
& School Services

Fort Belvoir Child, Youth, and School Services Registration Requirements

The following information is required to complete the registration process.

Sponsor's Social Security Number

(needed for Child Care Tax Credit, USDA funding, medical service identifier. Patrons privacy is protected)

Proof of Child's Eligibility - child's birth certificate or ID card

(along with Parents Military ID/CAC card)

Parent(s) Home & Work Information

(street address, military unit & employer name, and primary/alternate phone numbers)

Email Address

(AKO email address and/or any private accounts that you regularly check)

Three Local Emergency/Child Release Designees other than parents

Complete Immunization Records

Current Physical

* **For Sports programs** - physicals must be submitted at time of enrollment. Physicals are valid for one calendar year and must cover the entire length of the sport season.

Army Child and Youth Services Health Screening Tool (DA form 7625-1)

If you answer "yes" to any questions on DA 7625-1 , please read the SNAP requirement below.

All children with any special needs, medical condition, allergies, or illnesses

***In order for SNAP to occur the following is required at the time of registration:**

- CYSS Sports Physical form must be completed by a Doctor.
- Medical Action Plan (MAP's) (if your child currently has a diagnosis or history of any allergies, diabetes, asthma/respiratory, or seizures, a doctor must complete one of our MAP's for your child)

Proof of Parent(s) Income

(most recent LES/Pay Statements for both parents. If spouse is a full time student you must provide proof of school schedule. If these are not provided you will automatically be placed at the highest fee category. If part time employed, then please bring the last three pay statements to calculate average earnings.)

Deployment Orders

(families of deployed individuals can obtain Army Family Covenant discounts/benefits with proof of deployment)

Family Care Plan

(required for single/dual military & single/dual deployable civilian families. You have 30 days from your registration date to submit this)

**In order to provide personal service to our patrons,
we provide appointments for new registrations.
Please call the Parent Central Services Office at (703)806-0791,
If you have any questions or you would like to schedule an appointment.**