

## Stabilization For Soldiers - High School Seniors

### STABILIZATION FOR SOLDIERS - HIGH SCHOOL SENIORS

MILPER MESSAGE NUMBER 01-135

- A. AR 614-200, ENLISTED ASSIGNMENTS AND UTILIZATION MANAGEMENT
- B. AR 614-100, OFFICER ASSIGNMENT, POLICIES, DETAILS AND TRANSFERS
- C. AR 614-5, STABILIZATION OF TOURS
- D. MILPER MEMORANDUM 95-1, PROCESSING REQUEST FOR DELETION, DEFERMENT, AND EARLY ARRIVALS
- E. AR 600-8-11, REASSIGNMENT

On 14 December 2000, The Deputy Chief Of Staff For Personnel (DCSPER) Army, approved a new procedure to allow soldiers with high school seniors to request stabilization from PCS movement during the child's senior year. This is a soldier- initiated action and the intent of the new procedure is to stabilize the family member during their senior year.

Enlisted stabilization procedures. Soldiers who are already on assignment instructions with family members that will be high school seniors in the school year 2001-2002 may request to be stabilized through the end of the school year. Requests should be submitted IAW procedures outlined in Para "Soldier's Action" below and must be received at PERSCOM NLT 30 May 01. Requests beyond the 2001-2002 school year should be submitted NLT 12 months prior to commencement of the school year (e.g. school starts Sep 02, request submitted NLT Sep 01, start of the high school student's junior year).

Soldier's Action. Soldier should initiate a DA Form 4187 requesting stabilization through their Unit Commander to their Servicing PSB/MPD. The DA Form 4187 will include:

(1). High school senior's name and SSN (must be enrolled in DEERS). (2). Letter/memo (attached to the DA Form 4187) from the school with projected graduation date of high school senior. (3). Soldiers must indicate any scheduled training during the high school academic year (e.g. TDY enroute) on the DA Form 4187.

EPMD PERSCOM will manage training on a case-by-case basis. (4). OCONUS soldiers whose DEROS is prior to requested stabilization date must include the following statement: "I will extend my foreign service tour to meet the stabilization requirement. Based on my new DEROS, I understand that I must still meet the required time remaining in service requirement to be eligible for reassignment to CONUS."

PSB/MPD action. Upon receipt of a soldier initiated DA Form 4187 requesting stabilization, the PSB/MPD will:

(1). Verify information requirements for DA form 4187 IAW3 Para "Soldier's Action" above.

(2). For soldiers on assignment instructions, submit deletion or deferment through EDAS (use deletion code "GB" or deferment code "CC"). Include the following statement in the remarks: "Soldier requesting stabilization due to high school senior family member (family member name and SSN), verification on file." (3). FAX stabilization request to CDR, PERSCOM, ATTN: TAPC-EPC-O, 2461 Eisenhower Ave, Alexandria, VA 22331-0455 (fax number is DSN 221-6636).

EPMD PERSCOM Action. EPMD will, to the maximum extent possible, approve stabilization requests. In cases where soldiers have been placed on assignment instructions (AI) to a dependent-restricted tour, to a PCS school (e.g. Sergeant Major Academy), to attend scheduled TDY training (e.g. TDY enroute), or have unique circumstances, EPMD will carefully consider these requests on a case-by-case basis. If the stabilization/deletion/deferment request is approved, PERSCOM will award the soldier an assignment eligibility availability (AEA) code "Y" with a termination date 30 days after the high school senior's graduation date.

Officer Stabilization Procedures. Officers who are already on assignment instructions with family members that will be high school seniors in the school year 2001-2002 may request to be stabilized through the end of the school year. Requests should be submitted IAW procedures outlined in Para "Officer's Action" below and must be received at PERSCOM NLT 30 May 01. Requests beyond the 2001-2002 school year should be submitted NLT 12 months prior to commencement of the school year (e.g. school starts Sep 02, request submitted NLT Sep 01, start of the high school student's junior year).

Officer's Action. Officer should initiate a DA Form 4187 requesting stabilization through their unit commander to their servicing PSB/MPD. The DA Form 4187 will include:

(1). High school senior's name and SSN (must be enrolled in DEERS). (2). Letter/memo (attached to the DA Form 4187) from the school with projected graduation date of high school senior. (3). Officers on assignment instructions with TDY training enroute, or who are scheduled to attend a PCS school, must contact their branch assignment officer to reschedule the training/school (provided class dates are available). (4). OCONUS officers whose DEROS is prior to requested stabilization date must include the following statement: "I will extend my foreign service tour to meet the stabilization requirement. Based on

my new DEROS, I understand that I must still meet the required time remaining in service requirement to be eligible for reassignment to CONUS."

PSB/MPD Action. Upon receipt of an officer initiated DA Form 4187 requesting stabilization because of high school senior, the PSB/MPD will:

- (1). Verify information requirements for DA form 4187 IAW Para "Officer's Action" above.
- (2). Verify there is a valid open officer distribution plan (ODP) supported position on the installation that the officer can fill, to include branch immaterial positions.
- (3). Forward stabilization request to CDR, PERSCOM, ATTN:  
Appropriate Career Branch (e.g. Infantry Branch, Signal Branch, Finance Branch), Alexandria, VA 22332.

OPMD PERSCOM Action. OPMD will, to the maximum extent possible, approve stabilization requests. Requests for officers on assignment instructions (AI) to a dependent-restricted tour will be considered on a case-by-case basis since the intent of the new procedure is to stabilize the family member. Officers who are scheduled to attend a PCS school (e.g. Command and Staff College) will also be considered on a case-by-case basis. If stabilization/deletion/deferment request is approved, officer personnel will be stabilized until 30 days after the high school senior's graduation date. To the maximum extent possible, PERSCOM will approve requests for final section of O2 stabilization, under the provisions of this procedure. The Director, Enlisted Personnel or the Director, Officer Personnel, retain disapproval authority.

Points of contact:

- a. Enlisted personnel - Mrs. Hodge, TAPC-EPC-O, DSN 221-2738/6099 or Commercial 703-325-2738/6099.
- b. Officer personnel - Mr. Dennis, TAPC-OPD-M, DSN 221-5191 or Commercial 703-325-5191.

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