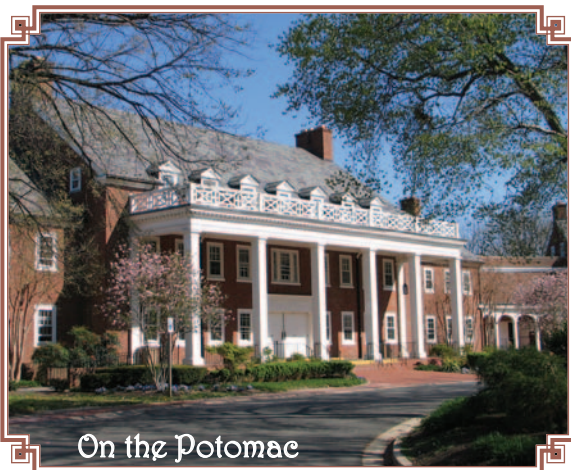


Fort Belvoir Officers' Club



On the Potomac

Conference Packages

Fort Belvoir Officers' Club
5500 Schulz Circle, Bldg 20
Fort Belvoir, VA 22060-5903
Telephone: 703.780.0930
Fax: 703.805.2133
www.belvoirmwr.com/officers-club

Conference Rooms

Yorktown, Alexandria, Valley Forge, or Jefferson Room

20–40 people

All day conference hours: 7:00 am–4:00 pm \$500.00

Half-day conference hours: 7:00 am–12:00 pm \$250.00

Complimentary AM refreshments (assorted muffins, regular and decaffeinated coffee, and assorted hot tea selection)

Mount Vernon or Belvoir Room

40–100 people (half room) \$900.00

100–150 people (entire room) \$1,800.00

All day conference hours: 7:00 am–4:00 pm

Complimentary AM refreshments (assorted muffins, regular and decaffeinated coffee, and assorted hot tea selection)

Conference package includes the following:

Room charge, room set up, microphone, podium, and screen.

Above prices reflect an 8 hour conference; any additional hours are \$150.00 per hour.

Additional Options

Additional Equipment and Prices

Overhead projector \$50.00

LCD projector \$75.00

TV/VCR cart \$50.00

Flip charts and markers \$30.00

Refreshment Upgrades

Upgrade #1

\$3.50 per person

Orange juice

Fresh seasonal fruit platter

Upgrade #2

\$3.50 per person

Orange juice

Yogurt with granola

PM Refreshments

\$6.95 per person

Assorted sodas, coffee and hot teas

Granola bars, assorted cookies

and potato chips



The Fort Belvoir Officers' Club is one of Virginia's best kept secrets. The club is located ten minutes from Mt. Vernon and thirty minutes from downtown Washington, D. C. The Fort Belvoir Officers' Club is the perfect venue for all your conference needs; you can be assured of our professionalism and courteous service at all times. The Officers' Club has brought some of the nation's most powerful men and women to our uniquely secure—yet completely accessible—meeting spaces. So, get out of the hustle and bustle of city life and relax with our picturesque view of the Potomac River. We are the ideal location for your business meeting, team building event or training seminar.

Contact the Catering Office for more information:
703.780.0930 ext. 608, 609, 610

